



GREENE COUNTY SHERIFF'S OFFICE

Department of Law and Order for Greene County, Pennsylvania

10 E. High Street, Suite 106, Waynesburg, Pennsylvania 15370 • Phone: 724-852-5218 • 724-627-7207 • Fax: 724-852-5318

PLEASE READ ALL INSTRUCTIONS CAREFULLY

Only applicants 21 years of age or older, residing in the County of Greene, may apply for a Pennsylvania License to Carry through the Greene County Sheriff's Office.

Application packages can be picked up Monday – Friday between 8:30AM – 4:30PM. Application packages can be dropped off for processing Monday – Friday 8:30AM – 3:30PM except on the last day of the month from 8:30AM – 1:30PM. We will have evening hours on the 3rd Thursday of each month from 8:30AM – 6:00PM. Applicants must have an APPLICATION FILLED OUT COMPLETELY AND APPLICABLE ITEMS BELOW or they will not be accepted (Please print legibly). You MUST PERSONALLY fill out and sign your own application.

PLEASE PROVIDE 2 REFERENCES W/ADDRESS AND PHONE in the space provided. When completed, the entire application package must be returned BY THE APPLICANT to the Sheriff's Office.

Also needed at time of return of package for NEW or RENEWAL:

1. A VALID Pennsylvania Driver's License or Non-Driver's ID. (Address must be same as on application)
2. Current or expired gun permit (if you are renewing).

Failure to provide two (2) references on the application will result in your application being denied. No member of the Sheriff's Office, Chief of Police, State Police, Municipal Police Officer, State Constable, Warden or Deputy Warden of any Jail or Correctional Facility or Judge of any kind may be a reference. You MAY NOT use members of the same household (meaning – you referenced CANNOT be husband/wife; boyfriend/girlfriend) or any family member (including in-laws, fiancé's, boy/girl-friend, etc.). Address must be different for each reference.

If all paperwork is in order, your application package will be accepted and you will be required to pay **\$20.00 cash or check (we do not carry cash for change) checks will be made out to the Greene County Sheriff for processing at the time your application is dropped off.** Your application will be completed the same day if background check passes. We will take your photo on that day. However, we reserve the right to take up to 45 days to complete the background check as provided by law.

IMPORTANT: If your application is denied, you will be given a form to mail to the State Police along with a copy of your application for submission.

Commonly Asked Questions

Q. How old must you be to obtain a License to Carry a Firearm?

A. 21 Years of age.

Q. Is the License to Carry a Firearm issued in Greene County valid in other parts of the Commonwealth:

A. YES. The License to Carry a Firearm issued in Greene County is valid throughout Pennsylvania, including state parks and the City of Philadelphia. Please keep in mind that there are some areas where it is prohibited to carry a firearm: schools, courts (both county and district) and county properties. Starting January, 2010, it will be legal to carry in Federal Parks. Please check with the park you are visiting regarding the rules.

Q. How long is the License to Carry a Firearm valid?

A. The license is valid for five years from the date of its issue.

Q. Is the license valid for just one gun I wish to carry:

A. NO. The license is good for any firearm registered to you.

Q. Do I need a license for target shooting?

A. NO. You should transport the weapon(s) to and from the range unloaded. Transport the ammo in a separate area of the vehicle. Put the weapon(s) in the trunk of your vehicle, wrapped up or in a case. The weapon(s) should not be accessible to anyone in the vehicle. You must go directly to and from the range.

Q. Do I need a License to Carry a Firearm if I'm hunting with my pistol?

A. NO. If you will be hunting with your pistol, you will need to purchase a Sportsman's Firearm Permit from the County Treasurer. A Sportsman's Firearm Permit is for hunting, fishing, or fur taking only, while a License to Carry a Firearm Permit is a Concealed Weapons Permit for self defense/protection.