

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
May 9, 2023

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 2. Planning Board: A meeting was scheduled for May 4th, however a quorum of the members was not present. Attempting to reschedule.
 3. Zoning Board: No meeting.
 4. Park Board: No meeting.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. CEO/Zoning Report
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum
 2. Approval of Minutes – April 11, 2023 Regular Meeting
 - B. Specific
 1. Personnel
 - a. Township Employees
 1. Part-time Park Employee

Agenda

Recommended Action

Consider a motion to name Stephanie Stewart as the part-time summer employee to open, close, and clean/restock the restrooms and pavilions at the park, effective on or about April 29, 2023 and continuing throughout the summer pursuant to the park rental schedule provided by the township, at an hourly wage of \$14.00 for time worked.

2. Agreement with Jason Rosa – Insurance Repayment During Leave

Recommended Action

Consider a motion to approve an Agreement with Township Employee Jason Rosa, who was injured at home requiring knee surgery. The Agreement stipulates that during his recuperation he will use and be paid for his accumulated sick and vacation days until on or about June 14, 2023. From June 15 until July 24, 2023, his anticipated return to work date, he will be off without pay, however, the township will continue to pay for his \$588 per month health, dental and vision insurance premiums. Upon his return to work, he will repay the township for the insurance through a payroll deduction of \$150.00 per pay until the premiums paid on his behalf have been repaid in full.

2. Business Operations

a. Approval of Treasurer’s Report for period ending April 30, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 220,939.48	\$ 188,535.40	\$ 22,707.74	\$ 58,295.15
Revenues	45,971.68	94.01	4,882.74	107.33
Expenditures	<u>-38,452.98</u>	<u>-0.00</u>	<u>-720.50</u>	<u>-0.00</u>
Ending Balance	\$ 228,458.18	\$ 188,629.41	\$ 26,869.98	\$ 58,402.48

	<u>Fire Fund</u>	<u>Impact Fee</u>	
Beginning Balance	\$ 585.31	Beginning Cash Balance	\$ 728,447.03
Revenues	2,531.36	Revenues - Interest	1,337.15
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 3,066.67	Expenditures	<u>-4,940.59</u>
		Available Cash Balance	\$ 724,843.59
		Investment Held	<u>\$ 1,200,000.00</u>
		Total Account Balance	\$ 1,924,843.59

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending April 30, 2023 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds for April, 2023

Recommended Action

Consider a motion to approve the payment of the April, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 35,438.07
Liquid Fuels Fund	0.00
Machinery Fund	720.50
Impact Fund	4,940.59
Fire Fund	<u>50.00</u>
Total Bills, Payroll & Transfers	\$ 41,149.16

c. Opening of Bids – 2023 Tar & Chipping and Oil

Pursuant to the specifications, bids were received and opened at 11:30 am, Thursday, May 4, 2023 for the #8 stone, E-3 oil, and all necessary labor and equipment to complete 75,000 (+/-) square yards of Bituminous Seal coating (2023 tar & chip program).

Recommended Action

Consider a motion to acknowledge receipt of the following bids received and opened on May 4, 2023, for the necessary #8 stone, E-3 oil, and all labor and equipment for the 2023 roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

<u>Bidder</u>	<u>Unit Price/Sq. Yd</u>	<u>Total Bid Amount</u>
Russell- Standard	\$ 1.930	\$ 144,750.00
Youngblood Paving	\$ 1.670	\$ 125,250.00

3. Operations, Buildings, Grounds & Highways

a. Tar & Chip Bituminous Seal Coat Bid Award

Recommended Action

Agenda

Following review of the bids received, consider a motion to award the contract pursuant to the specifications, for the placement of approximately 75,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), including all #8 stone, E-3 oil, and all necessary labor and equipment to Youngblood Paving, Inc. at their low bid of \$1.670 per square yard completed.

4. Township Supervisors

- a. Approval of Lot Split – Ralph Tennant, et. al. to John Tennant et.al.

Recommended Action

Pursuant to the pending recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, consider a motion to approve a lot split of 1.328 acres, being a part of the parcel of land identified as Tax ID #24-01-118, conveyed from Ralph A. and Martha Tennant to John E. and Brenda J. Tennant

VII. New Business

VIII. Information & Announcements

- Russell Standard Corporation has made the necessary repairs to the Flex-Base paving on Craynes Run Road and the \$25,000 that had been withheld from the invoice has been released to them.
- Over 12.5 tons of materials were deposited in the dumpsters during the April 22nd spring Clean-up Day.
- The following roads or portions thereof are scheduled to be tar and chipped this year: Long Mile, Purman Run, Wilman, Martin Lane, Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The work is tentatively scheduled to be done in late July, depending on the weather.
- The Park Board has announced that they have cancelled the Community-wide picnic originally set for June 3, due to schedule conflicts. It will not be rescheduled.

IX. Public Comment/Questions

X. Adjournment