

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
November 14, 2023

MEETING MINUTES

Walter Stout, Chairman, called the November 14, 2023 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Diane Headlee, and township resident Tom Ayres.

Mr. Stout asked those in attendance to observe a Moment of Silence in memory of Bonnie Romanosky, a long-time member of the Township Zoning Hearing Board, who passed recently after a long illness. The moment of silence was followed by the Pledge of Allegiance.

- I. Requests to Address the Board/Public Comment – there were no requests to address the Board.
- II. Correspondence and Reports
 1. Received Correspondence:
 - The township has received payment from Franklin Township in the amount of \$76,072.50 as agreed, for the flex base paving of the portion of Byard Road in Franklin Township.
 2. The Planning Board met did not meet on November 2, as there were no items for discussion or that needed action.
 3. Zoning Hearing Board: No meeting scheduled.
 4. Park Board: No meeting scheduled.
 5. Roadmaster's Report: Work is ongoing on the Waterdam Road waterline project with SPWA. The road crew mulched leaves and closed the rest rooms for the season at the township park. We continue to do maintenance on the township-owned equipment. Spreaders were installed on the two small dump trucks in preparation for road treatment during winter weather.
 6. Solicitor's Remarks: We had a conference in front of Judge Grimes regarding the on-going Y-B Logging lawsuit. The Judge ordered the case to go to arbitration.
 7. CEO/Zoning Report: Harshman's report was distributed and reviewed by the supervisors.
- III. Discussion & Action Items
 - A. Routine

Agenda

1. The Chairman asked the Board for a motion to approve the agenda without an Addendum. The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried
2. The Chairman asked the Board for a motion to approve the of Minutes of the October 10, 2023 Regular Meeting and the November 8, 2023 Budget Meeting. The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried

B. Specific

1. Personnel
2. Business Operations

a. Approval of Treasurer's Report for period ending October 31, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	309,029.34	\$ 31,337.08	\$ 34,632.56	\$ 58,996.26
Revenues	17,180.58	17.40	46.42	124.13
Expenditures	<u>-41,793.66</u>	<u>-1,967.70</u>	<u>-2,555.60</u>	<u>-0.00</u>
Ending Balance	\$ 284,416.26	\$ 29,386.78	\$ 32,123.38	\$ 59,120.39

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 12,037.82	Beginning Cash Balance	\$ 349,838.00
Revenues	20.96	Revenues - Interest	39,866.55
Expenditures	<u>-50.00</u>	Other	101,072.50
		CD Redemption	1,200,000.00
Ending Balance	\$ 12,008.78	Expenditures	-271,020.27
		Purchase of Cert. of Dep.	<u>-1,000,000.00</u>
		Available Cash Balance	419,756.78
		Investments Held	<u>\$ 2,000,000.00</u>
		Total Account Balance	\$ 2,419,756.78

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending October 31, 2023 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried

b. Bills & Transfers for Approval for All Funds for October, 2023

The Chairman asked the Board to consider a motion to approve the payment of the October, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

Agenda

General Fund	\$ 45,697.16
Machinery Fund	3,004.28
Fire Fund	50.00
Liquid Fuels Fund	10,716.45
Impact Fund	<u>271,531.65</u>
Total Bills, Payroll & Transfers	\$ 330,999.54

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

c. Acceptance of UPMC Group Health Plan – 2024

The Chairman asked the Board to consider a motion to approve and continue with the UPMC Gold PPO employee medical insurance plan for 2024 at the estimated monthly premium of \$3,624.93, which reflects an 7.7% increase over the 2023 plan cost, bringing the annual total cost to \$43,500. As a part of the plan, the township will continue to contribute to an Employee Health Savings Account pursuant to township Resolution 5-2021. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried. Charles Hickman abstained as he is a participant in the health insurance plan.

d. Acceptance of United Concordia Dental Insurance Renewal Rates – 2024

The Chairman asked the Board to consider a motion to renew for 2024, the employee dental insurance plan with United Concordia for the estimated monthly premium of \$315.07, which reflects no increase in premium over the current 2023 rates. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried. Charles Hickman abstained as he is a participant in the dental insurance plan.

e. Acceptance of UPMC Vision Insurance Renewal Rates – 2024

The Chairman asked the Board to consider a motion to renew the 2023 employee vision insurance plan with UPMC for the monthly premium of \$37.38 which reflects no increase in premium over the 2023 rates. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried. Charles Hickman abstained as he is a participant in the vision insurance plan.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions

b. Agreements, Contracts

Agenda

1. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve one-year Heavy Hauling Agreements with EQT Production Co., for Locust Drive (T-563), Edgar Hill Road (T-560), and Cemetery Road (T-553) with an effective date of October 1, 2023 to September 30, 2024 for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

IV. New Business – None

V. Information & Announcements

- Waterline construction on Waterdam Road continues and is proceeding as expected.
- A very busy Fall Clean-up Day was held on Saturday, October 21st, 2023. Just under 10 tons of miscellaneous rubbish was deposited in three dumpsters.
- The Park Board again sponsored a well-attended Trunk or Treat for township children on Saturday, October 28. Over 80 children visited the 12 decorated trunks. We sincerely thank our Park Board members Tammy Smith, Terry Meek, Sarah Eddy, Shauna Tretinik, Walker Smith, Debbie Stephenson and Jody Craig for a job “well-done!”
- The 2024 Budget is open for inspection at the office until December 12, 2023.
- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, December 12, at 6:30 p.m.
 - Planning Board, if needed, Thursday, December 7, at 7:30 p.m.
 - Zoning Hearing Board, meets as needed.
 - Park Board, meets as needed.

VI. Public Comment/Questions: There were no public comments or questions.

VII. Adjournment

There being no further business, the meeting adjourned at 6:49 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer