

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
September 10, 2024

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - a. Pursuant to the action of the Board previously approved, the Impact Fee Fund Certificate of Deposit held at First National Bank which matured on August 20th was reinvested for the same principal amount (\$1,000,000) in a six-month certificate of deposit at Community Bank paying 5.10% interest at maturity (February 21, 2025) in the amount of \$25,407.12.
 - b. As required by Act 205 of 1984, we have been advised that the township's expected minimum financial obligation to the Washington Township Municipal Pension Plan in 2025 will be \$22,683.
 2. The Planning Board met on September 5th to consider a request for a Lot Split between John McNay and Terry Grimes. It was recommended for approval by the Board and forwarded to the Supervisors for final approval.
 3. Zoning Board: No meeting.
 4. Park Board met on Monday, September 9 to begin making plans for the annual "Trunk or Treat" Halloween activity for township children.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. BCO/Zoning Report – McMillen Engineering
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum.

Meeting Agenda

2. Approval of Minutes – August 13, 2024 regular meeting.

B. Specific

1. Personnel
2. Business Operations

a. Approval of Treasurer’s Report for period ending August 31, 2024

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$217,415.01	\$143,541.99	\$ 47,363.87	\$ 11,624.35
Revenues	55,699.36	65.84	531.20	270.14
Expenditures	<u>-39,604.36</u>	<u>-102,620.70</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 233,510.01	\$ 40,987.13	\$ 47,795.07	\$ 11,844.49

Impact Fee

Beginning Cash Balance	\$ 631,097.28
Revenues – Acct. Interest	1,884.53
Matured CD Interest	24,627.02
Expenditures	<u>-12,422.00</u>
Available Cash Balance	\$ 645,186.83
Investments Held	<u>2,000,000.00</u>
Total Account Balance	\$ 2,645,186.83

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending August 31, 2024 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – August, 2024

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 39,360.00
Liquid Fuels Fund	102,620.70
Machinery Fund	100.00
Impact Fund	8,566.23
Fire Fund	<u>50.00</u>

Total Bills & Transfers for Approval \$ 150,696.93

c. Purchase of 2024 Ford F-350 Pick-up Cab & Chassis – COSTARS

Pursuant to the 2024 Act 13 Impact Fee Spending Plan as approved at the August 13, 2024 meeting, specifications were prepared for a new Ford F-350 pick-up cab and chassis to replace the 2011 Ford pick-up truck.

Recommended Action

Consider a motion to purchase from Fox Ford through the PA COSTARS State-wide cooperative purchasing program, a new Ford F-350 pick-up cab and chassis to replace the 2011 Ford (W-23) at the COSTARS price of \$53,657.00. The aluminum flat-bed will be removed from the existing truck and placed on the new chassis and the old truck will be offered for sale through Municibid.com.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances, Resolutions

1. Approval of Lot Split – H. Terry Grimes et. al. and John McNay et. al.

Recommended Action

Pursuant to the review and recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, consider a motion to approve a Lot Split of 5.003 acres, leaving residual acreage of 24.147, being a part of the parcel of land identified as Tax ID #24-03-121D conveyed by Deed between John C. and Kathy E. McNay and H. Terry and Carlyn S. Grimes.

b. Agreements, Contracts

1. Heavy Hauling Agreement – EQT Production Co.

Recommended Action

Consider a motion to approve one-year renewals of Heavy Hauling Agreements with EQT Production Co., for

Meeting Agenda

Locust Drive (T-563), and Cemetery Road (T-553) with an effective date of October 1, 2024 to September 30, 2025 for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees.

VII. New Business

VIII. Information & Announcements

- Flex-base paving on Breakneck and Boyd Roads is anticipated to be done in late September, depending on weather conditions.
- Fall Township Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, October 19th, 2024.
- Pending an official announcement by the Park Board, it is anticipated that Trunk or Treat for Township children will be from 2:00 until 4:00, Saturday, October 26 at the Park, (maintenance garage in case of inclement weather).
- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, October 8, 2024, 6:30 p.m.
 - Planning Board, Thursday, October 3, 2024 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment