

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
August 13, 2024

**MEETING MINUTES**

Walter Stout, Chairman, called the August 13, 2024 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Mary Pratt, and township resident Tom Ayers.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence: None
2. The Planning Board did not meet in August as there were no items to be considered.
3. Zoning Board: No meeting.
4. Park Board: No meeting
5. Roadmaster's Report:

Since last month, the crew has completed the preparation work on the roads which will be tar & chipped. Youngblood Paving moved into today and began the seal coating. They anticipate finishing tomorrow, August 14, 2024. The Dirt and Gravel Grant project on Pisgah Ridge Road has been completed. The men continue mowing at the park and around the office, and also remove tree limbs from the township roads as needed.

6. Solicitor's Remarks: Mr. Makel was not in attendance but Mr. Stout stated that the township received a check from Y&B Logging and Lumber Company for \$32,500.00 as ordered by the Court, for damages done to Hemlock Road during logging operations in 2002-03. The check was deposited on 8/1/24. Solicitor will notify the court and the matter will now be settled by the parties.

7. BCO/Zoning Report – McMillen Engineering- See Minute Book file.

III. Discussion & Action Items

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman, seconded by Walter Stout. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the of Minutes of the July 9, 2024 Regular Meeting. There were no additions or corrections brought forth. The motion was made to approve the Minutes as presented, by Charles Hickman, seconded by Walter Stout. All aye - motion carried.

Meeting Minutes

3. Personnel

a. Payment for Secretary's Attendance at Meetings

Mr. Stout explained that at the July 2, 2024 Special Meeting during which Ms. Pratt was hired as the Township Secretary-Treasurer, the \$50 payment for her attendance at the Supervisors monthly meeting, (in lieu of her regular hourly rate of pay) was inadvertently omitted from the motion to appoint her. Therefore, it is recommended to consider a motion to amend the wages and working conditions under which Ms. Pratt was hired to include a \$50 payment for her attendance at the Supervisors monthly meeting, in lieu of her regular hourly rate of pay.

The Chairman asked the Board to consider a motion to approve amending the wages and working conditions under which Ms. Pratt was hired to include a \$50 payment for her attendance at the Supervisors monthly meeting, in lieu of her regular hourly rate of pay. The motion was made by Charles Hickman, seconded by Walter Stout. All aye - motion carried.

4. Business Operations

a. Approval of Treasurer's Report for period ending July 31, 2024

Mrs. Pratt gave the following Treasurers report:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$256,928.36	\$143,457.68	\$ 48,669.93	\$ 11,391.61
Revenues	11,896.97	84.31	558.94	282.74
Expenditures	<u>-51,410.32</u>	<u>-0.00</u>	<u>-1,865.00</u>	<u>-50.00</u>
Ending Balance	\$217,415.01	\$143,541.99	\$ 47,363.87	\$ 11,624.35

Impact Fee

Beginning Cash Balance	\$ 631,703.60
Revenues - Interest	1,963.28
Expenditures	<u>-2,569.60</u>
Available Cash Balance	\$ 631,097.28
Investments Held	<u>2,000,000.00</u>
Total Account Balance	\$ 2,631,097.28

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending July 31, 2024 as presented, and direct that it be filed for audit. The motion was made by Troy Smith, seconded by Charles Hickman. All – aye. Motion carried.

b. Bills & Transfers for Approval for All Funds – July, 2024

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 54,277.17
Liquid Fuels Fund	0.00
Machinery Fund	1,865.00
Impact Fund	2,569.60
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 58,761.77

The motion was made by Charles Hickman, seconded by Walter Stout. All – aye. Motion carried.

c. 2023-24 Impact Fund Spending Plan

As announced at the July meeting, the township received \$531,660.61 from the PA Act 13 Impact Fee. As required, attached is the township’s spending plan for the funds (See Minute Book file).

The Chairman asked the Board to consider a motion to approve the July 1, 2024 - June 30, 2025, Township Spending Plan of the 2023 Impact Fee funding in the amount of \$531,660.61 which was received the end of June, 2024.

The motion was made by Troy Smith, seconded by Charles Hickman. All – aye. Motion carried.

5. Township Supervisors

a. Ordinances, Resolutions

1. Resolution #2 of 2024 Incorporating Crescent Road (T-408) with Constance Road ((T-419)

The Chairman asked the Board to consider a motion to adopt the following resolution (#2-2024):

BE IT RESOLVED that Township Road 408, a roadway with a length of .06 miles and known as Crescent Road located in the Waynesburg Lakes subdivision, be incorporated and made part of Township Road T-419, known as Constance Road.

The motion was made by Charles Hickman, seconded by Troy Smith. All – aye. Motion carried.

Meeting Minutes

b. Agreements, Contracts

1. Heavy Hauling Agreement Renewals – Consol Coal

The Chairman asked the Board to consider a motion to approve a one-year renewal of Heavy Hauling Agreements with Consol Pennsylvania Coal Co. LLC, for the following township roads: Pettit Road (T-409), Tower Road (T-411) and Morris Road (T-414) with an effective date of August 1, 2024 to July 31, 2025 for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman, seconded by Walter Stout. All – aye. Motion carried.

2. Heavy Hauling Agreement Renewals – EQM Gathering Opco, LLC

The Chairman asked the Board to consider a motion to approve the one-year renewal of the Heavy Hauling Agreements, with EQM Gathering Opco, LLC for Pettit Road (T-409), and Breakneck Road (T-404), with an effective date of September 1, 2024 to August 31, 2025, for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman, seconded by Troy Smith. All – aye. Motion carried.

3. Heavy Hauling Agreement – Texas Eastern Transmission LP.

The Chairman asked the Board to consider a motion to approve a one-year Heavy Hauling Agreement with Texas Eastern Transmission LP., for Purman Run Road (T-516), with an effective date of August 1, 2024 to July 31, 2025 for a fee of \$300.00, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman, seconded by Walter Stout. All – aye. Motion carried.

IV. New Business

There was no new business brought forth.

V. Information & Announcements

- Upcoming Meetings
  - Supervisor’s Regular Meeting, Tuesday, September 10, 2024, 6:30 p.m.
  - Planning Board, Thursday, September 5, 2024 at 7:30 p.m.
  - Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions: None

Meeting Minutes

VII. Adjournment

The meeting was adjourned at 6:52 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout Chairman

s/Mary J. Pratt Secretary/Treasurer