

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
September 10, 2024

MEETING MINUTES

Walter Stout, Chairman call the September 10, 2024 meeting of the Washington Township Supervisors to order at 6:30 P.M. In attendance were Supervisors Walter Stout, Troy Smith and Charlie Hickman, Secretary Mary Pratt and township residents Tom Ayers, Stacy and Larry Steinhoff.

- I. Requests to Address the Board/Public Comment_- There were no requests to address the Board.

- II. Correspondence and Reports

Received Correspondence:

- a. Pursuant to the action of the Board previously approved, the Impact Fee Fund Certificate of Deposit held at First National Bank which matured on August 20th was reinvested for the same principal amount (\$1,000,000) in a six-month certificate of deposit at Community Bank paying 5.10% interest at maturity (February 21, 2025) in the amount of \$25,407.12.

- b. As required by Act 205 of 1984, we have been advised that the township's expected minimum financial obligation to the Washington Township Municipal Pension Plan in 2025 will be \$22,683.

- c. The Planning Board met on September 5th to consider a request for a Lot Split between John McNay and Terry Grimes. It was recommended for approval by the Board and forwarded to the Supervisors for final approval.

- d. Zoning Board did not meet.

- e. The Park Board met on Monday, September 9 to begin making plans for the annual "Trunk or Treat" Halloween activity for township children. This is scheduled for October 26, 2-4 at the park.

- e. Roadmaster's Report:

The crew has completed seal coating (tar and chip) on those roads that were scheduled to be done. The parking area at the park has been seal-coated and fog-sealed. The fog seal was done at our request and paid for by EQT, as they were having it done on Craig's Run Road after it was tar and chipped. A-1 Asphalt repainted the handicap parking spaces at the park. Boyd Road had culvert repairs and soft-spot road maintenance completed in anticipation of the flex base paving project. The Streambank Stabilization Project has been completed on Pettit Road. The men continue mowing the park and around the office and started road bank mowing. They continue to remove tree limbs from the township roads as needed.

- f. Solicitor's Remarks: None to report
- g. BCO/Zoning Report – McMillen Engineering-See BOC Book

III. Discussion & Action Items

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charlie Hickman, seconded by Troy Smith. All aye-motion carried.
2. The Chairman asked the Board for a motion to approval of the Minutes of August 13, 2024. There were no additions, however a correction was made to heading on Resolution 2-2024, as it should have been Resolution #3 of 2024 (Incorporation Crescent Road (t-408) with Constance Road (T419)). The motion was made by Charlie Hickman to approve the August 13, 2024 Minutes as presented with noted correction, seconded by Walter Stout. All aye-motion carried.

3. Business Operations

a. Approval of Treasurer's Report for period ending August 31, 2024

Mrs. Pratt gave the following Treasure's Report:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$217,415.01	\$143,541.99	\$ 47,363.87	\$ 11,624.35
Revenues	55,699.36	65.84	531.20	270.14
Expenditures	<u>-39,604.36</u>	<u>-102,620.70</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 233,510.01	\$ 40,987.13	\$ 47,795.07	\$ 11,844.49

Impact Fee

Beginning Cash Balance	\$ 631,097.28
Revenues – Acct. Interest	1,884.53
Matured CD Interest	24,627.02
Expenditures	<u>-12,422.00</u>
Available Cash Balance	\$ 645,186.83
Investments Held	<u>2,000,000.00</u>
 Total Account Balance	 \$ 2,645,186.83

The Chairman asked the Board to consider a motion to approve the Treasurer's Report for the period ending August 31, 2024 as presented, and direct that it be filed for audit. The motion was made by Charles Hickman, seconded by Walter Stout. All-aye. Motion carried.

b. Bills & Transfers for Approval for All Funds – August, 2024

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfer as listed (see Minute Book File), from the following accounts:

General Fund	\$ 39,360.00
Liquid Fuels Fund	102,620.70
Machinery Fund	100.00
Impact Fund	8,566.23
Fire Fund	<u>50.00</u>

Total Bills & Transfers for Approval \$ 150,696.93

c. Purchase of 2024 Ford F-350 Pick-up Cab & Chassis – COSTARS

The Chairman asked the Board to consider a motion to approve purchase from Fox Ford through the PA COSTARS State-wide cooperative purchasing program, a new Ford F-350 pick-up cab and chassis to replace the 2011 Ford (W-23) at the COSTARS price of \$53,657.00. The aluminum flat-bed will be removed from the existing truck and placed on the new chassis. Per the August 13, 2024 meeting, 2024 Act 13 Impact Fee Spending Plan will be used for this purchase. Also, the old truck will be offered for sale through Municibid.com.

The motion was made by Troy Smith, seconded by Charlie Hickman. All-aye. Motion carried.

4. Township Supervisors

a. Ordinances, Resolutions

1. Approval of Lot Split – H. Terry Grimes et. al. and John McNay et. al.

The Chairman asked the board to consider a motion to approve the Lot Split of 5.003 acres, leaving residual acreage of 24.147, being a part of the parcel of land identified as Tax ID #24-03-121D conveyed by Deed between John C. and Kathy E. McNay and H. Terry and Carlyn S. Grimes.

The motion was made by Charles Hickman, seconded by Walter Stout. All-aye. Motion carried.

b. Agreements, Contracts

1. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the board to consider a motion to approve one-year renewal of Heavy Hauling Agreements with EQT Production Co., for Locust Drive (T-563), and Cemetery Road (T-553) with an effective date of October 1, 2024 to September 30, 2025 for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman, seconded by Walter Stout. All-aye. Motion carried.

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IV. New Business - There was no new business brought forth.

V. Information & Announcements

a. Flex-base paving on Breakneck and Boyd Roads is anticipated to be done in late September, depending on weather conditions.

b. Fall Township Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, October 19th, 2024.

c. Pending an official announcement by the Park Board, it is anticipated that Trunk or Treat for Township children will be from 2:00 until 4:00, Saturday, October 26 at the Park, (maintenance garage in case of inclement weather).

d. Upcoming Meetings:

Supervisor's Regular Meeting, Tuesday, October 8, 2024, 6:30 p.m.

Planning Board, Thursday, October 3, 2024 at 7:30 p.m.

Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions

Stacey Steinhoff asked about the possibility of putting a free-standing library box at the park as in other locations around Waynesburg. The Supervisor's thought that was an excellent idea and it was suggested that if Stacey's husband, Larry, would build the library box, the Supervisors will install it at the park.

VII. Adjournment

The meeting was adjourned at 6:55p.m. on motion by Charles Hickman, seconded by Troy Smith, All-aye. Motion carried.

s/Walter S. Stout Chairman

s/Mary J. Pratt Secretary