

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
November 7, 2024

**2025 BUDGET MEETING
MINUTES**

The Washington Township Supervisors met on November 7, 2024, to conduct a Budget Workshop to discuss the anticipated 2025 revenues and expenses for the various township accounts. The meeting was called to order by Walter Stout, Chairman at 4:05 pm, at the Township Office Building in Ruff Creek.

In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman.

Mr. Stout reviewed the status of the various 2024 budgets, as of today's date. As he and the others discussed the financial needs for the upcoming (2025) fiscal year, Mr. Stout noted that the anticipated General Fund revenues are anticipated to remain flat, while expected routine expenditures (labor rates, health benefits, and the expenses related to necessary repairs to equipment) will continue to increase. Mr. Stout pointed out that during the past several years, we have been using funds carried over from prior years to balance the General Fund budget, as our expenditures are exceeding the revenues, and that eventually we were going to deplete the our "savings". Following a discussion, the consensus among the members was that all of our equipment and roads were now in good condition, and the 2025 budget should reflect only routine equipment maintenance expenses and standard cost increases in the other areas of the budget. It was also decided to forego a Flex-base paving project in 2025 and \$100,000 that would normally be spent from the Impact Fund on that project be added to \$50,000 that we have been transferring in recent years to the General Fund from the Impact Fee Fund (Act 13 monies) for Tax Reduction, bringing the total to \$150,000 in 2025. With this adjustment, the following fund budgets, with anticipated revenues including carry-over funds, and anticipated expenditures, were proposed:

<u>Fund</u>	<u>Proposed Revenues</u> (includes beginning balance)	<u>Proposed Expenditures</u>
General Fund	\$ 723,300	\$ 506,825
Machinery Fund	70,425	34,700
Fire Fund	12,309	11,850
Liquid Fuels Fund	168,745	120,000

A motion was made by Troy Smith to accept the 2025 Proposed Tentative Budgets (see Minute Book file for full text) for the various township accounts, to advertise same pursuant to the section 3202 of the 2nd class Township Code, and to consider passage of the Final Budgets at the December 10, 2024 meeting of the Supervisors; seconded by Charles Hickman. All members voted aye – motion carried.

The meeting was adjourned on a motion by Charles Hickman and Walter Stout at 5:01 p.m.

Chairman s/Walter S. Stout Secretary/Treasurer s/Mary J. Pratt