WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
112 Municipal Lane
Prosperity, PA 15329
May 13, 2025

MEETING AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Requests to Address the Board/Public Comment

V. Correspondence and Reports

1. Received Correspondence:

   a. Pursuant to the action of the Board previously approved, the Impact Fee Fund Certificate of Deposit held at First National Bank which matured on April 15th, was reinvested for the same principal amount ($1,000,000) in a six-month certificate of deposit at First National paying 4.15% with interest at maturity (October 15, 2025) in the amount of $20,595.45. Community Bank's offer was 2.5% with $12,484.11 interest paid at maturity.

   b. We have been advised that Consol PA Coal Company has submitted an underground mine permit revision to the PA DEP to add 20.5 Surface Acres for a proposed power line to serve the new H-7 bleeder air shaft on Dille Road, for the Enlow Fork Mine. The map showing the location of the proposed powerline is in the township office.

2. Planning Board: the May 1st meeting was cancelled, as there were no items for consideration.

3. Zoning Board: A Zoning Board Hearing for Consol PA Coal Co. was conducted on Thursday, April 24 at 7:00 pm. Consol's request for a Special Exception for the construction and operation of a bleeder airshaft for Enlow Mine on leased property located off Dillie Road was approved.

4. Park Board: No meeting

5. Roadmaster's Report

6. Solicitor's Remarks

7. BCO/Zoning Report – McMillen Engineering report is attached to the Agenda.

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum

2. Approval of Minutes – April 8, 2025 regular meeting.

B. Specific

1. Personnel

a. Elected Office, Appointed Boards & Contracted Personnel

. 1. Planning Board Appointment – Brent Burnett

Recommended Action

Consider a motion to appoint Brent Burnett to fill the unexpired term on the Washington Township Planning Board, due to the recent passing of Correan Stewart. The term will end on December 31, 2026.

b. Township Employees

1. Resignations/Appointments

a. P. Diane Headlee, Resignation as Township Secretary/Treasurer

Recommended Action

Consider a motion to accept the letter of resignation received from P. Diane Headlee, Township Secretary/Treasurer, effective April 21, 2025.

b. William (Bill) Main, Retirement

Recommended Action

Consider a motion to accept, with regret and best wishes, the letter of retirement received from long-time Township Maintenance employee and Assistant Road Master, Bill Main, effective May 30, 2025.

2. Appointments

a. Amy L. Beatty, Township Secretary/Treasurer

Recommended Action

Consider a motion to name Amy L. Beatty as the Township Secretary/Treasurer for 20 hours per week with an effective date of April 28, 2025, at an hourly rate of $20.00 per each hour worked. Upon the successful completion of a 60-day probationary period, she will be paid an hourly rate of $21.25 for the remainder of 2025. Mrs. Beatty will also be entitled to those Holidays, Vacation, Sick Days and one Personal Day in accordance with the Employment Working Conditions & Benefits Policy #2024-1, and may also participate in the employer paid dental and vision insurance plan, if desired. Further, as Secretary, she will be paid $50 for attending the monthly Supervisor's meeting.

b. Part-time (Summer) Park Employee – Raymond Stewart

Recommended Action

Consider a motion to name Raymond Stewart as the part-time summer employee to open, close, and clean/restock the restrooms and pavilions at the park, effective on or about May 2, 2025 and continuing throughout the summer pursuant to the park rental schedule provided by the township, at a wage of $100.00 per week.

2. Business Operations

a. Approval of Treasurer's Report for period ending April 30, 2025

	General	Liquid Fuels	Machinery	Fire Fund
Beginning Balance	$ 170,017.11	$ 161,169.24	$ 47,370.05	$ 898.37
Revenues	72,229.25	52.31	10,356.87	5,377.63
Expenditures	-33,951.25	-2,806.13	-100.00	-50.00
Ending Balance	$ 208,295.11	$ 158,415.42	$ 57,626.92	$ 6,226.00

Impact Fee

Beginning Cash Balance	$ 380,370.05
Revenues – Acct. Interest	976.67
CD Interest	22,191.12
Expenditures	-494.59
Available Cash Balance	403,043.25
Investments Held	2,000,000.00
Total Account Balance	$ 2,403,043.25

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending April 30, 2025 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – April, 2025

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	$ 36,963.47
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	3,450.00
Total Bills & Transfers for Approval	$ 40,563.47

c. Opening of Bids – 2025 Bituminous Seal (Tar & Chip) Program

Pursuant to the specifications, bids were received and opened at 11:30 am, Thursday, May 8, 2025 for the #8 stone, E-3 oil, and all necessary labor and equipment to complete 61,000 (+/-) square yards of Bituminous Seal coating (2025 tar & chip program).

Recommended Action

Consider a motion to acknowledge receipt of the following bids received and opened on May 8, 2025, for the necessary #8 stone, E-3 oil, and all labor and equipment for the 2025 roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

Bidder	Unit Price/Sq. Yd	Total Bid Amount
Midland Asphalt	$ 2.32	$141,520.00
Russell- Standard	$ 1.93	$ 117,730.00
Youngblood Paving	$ 1.76	$ 107,360.00

3. Operations, Buildings, Grounds & Highways

a. Bituminous Seal Coat (Tar & Chip) Bid Award

Recommended Action

Following review of the bids received, consider a motion to award the contract pursuant to the specifications, for the placement of approximately 61,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), including all #8 stone, E-3 oil, and all necessary labor and equipment to Youngblood Paving, Inc. at their low bid of $1.76 per square yard completed.

b. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the September 10, 2024 approval to advertise the 2011 Ford F-350 pick-up with Western snow plow for sale on Municibid.com, 61 bids were received. The apparent "high" bid and bidder, was Jason Ortiz of Erie, PA with a bid of $3,200.00.

Recommended Action

Consider a motion to either accept or reject the high bid of $3,200.00 received on Municibid.com from Jason Ortiz of Erie, PA for the 2011 Ford F-350 pick-up truck, with Western snow plow.

4. Township Supervisors

a. Appointment of Zoning Board Solicitor

Recommended Action

Consider a motion to approve the appointment of Adam Belletti of the law firm of Pollock, Morris, Belletti and Simms, LLC to serve as the Solicitor to the Zoning Hearing Board, as needed, for a fee of $200 per hour.

VII. New Business

VIII. Information & Announcements

1. Upcoming Meetings

- Planning Board, Thursday, June 5, 2025, at 7:30 p.m.
- Supervisor's Regular Meeting, Tuesday, June 10, 2025 at 6:30 pm
- Park Board and Zoning Hearing Board meets as needed.

IX. Public Comment/Questions:

X. Adjournment