



## Greene County Conservation District

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### GREENE COUNTY CONSERVATION DISTRICT

#### REGULAR MEETING MINUTES

April 14, 2025

#### CALL TO ORDER AND INTRODUCTION OF GUESTS

Mr. James A. Cowell, Jr. called the meeting to order at 10:04 a.m. at the Greene County Fairgrounds Building 9, 107 Fairgrounds Road, Waynesburg, PA.

Those in attendance were as follows:

#### GREENE COUNTY CONSERVATION DISTRICT DIRECTORS

James A. Cowell, Jr.-Chairman; Dan Bazzoli-Treasurer; Jared Edgreen-Commissioner Representative; David Shipman- Director; Rebecca Trigger-Director. Associate Directors: Doug Willi, George Scull and Kevin White.

#### STAFF

Lisa Snider-District Director; Zachary Basinger-Environmental Permitting Manager; Tiffany Stewart-Watershed Specialist; Daniel Phillip-Agricultural Conservation Specialist; Heather Yorke-Fiscal Officer.

#### GUESTS AND COOPERATING AGENCIES

Matt Heffner and Calvin Livengood-NRCS; Jeff Sholtis-Morgan Township Supervisor.

#### PUBLIC COMMENT

There were no public comments.

#### APPROVAL OF MINUTES

*A motion was made by Dave Shipman to approve March 18, 2025 meeting minutes. Rebecca Trigger seconded. (Motion Passed)*

#### TREASURER'S REPORT

Ms. Yorke stated that since the meeting packets were mailed out, she had written four mileage checks. ACAP in the amount of \$154.00, Chapter 102 in the amount of \$21.70, Chapter 105 in the amount of \$21.70 and DGR in the amount of \$274.40.

Two checks were written from the First Federal General Fund one to Aidan Snider for mileage in the amount of \$30.80 and the other to J. Lynn Designs for the 2025 Envirothon T-shirts in the amount of \$2,110.60.

Tried to pay the credit card but the Farmers' Dinner charge was not showing yet but hopefully will be ready soon.

Ms. Yorke was able to get the last signature needed to complete the GRACE account and will get that to Community Bank this afternoon.

***A motion was made by Commissioner Edgreen to approve the Treasurer's Report. Dan Bazzoli seconded. (Motion Passed)***

#### **REQUEST FOR ADDITIONAL AGENDA ITEMS**

Ms. Snider requested that discussion of paying Dr. Midla's expenses for the Farmers' Dinner, retroactive vote to change the charge for Farmers' Dinner from \$20 per person to \$10 per person and an agreement for MuniPay.

***A motion was made by Commissioner Edgreen to add Dr. Midla payment, Retroactive change for cost of Farmers' Dinner and MuniPay Agreement to the agenda. Dave Shipman seconded. (Motion Passed)***

#### **CORRESPONDENCES AND UPCOMING EVENTS**

Greene County Envirothon is next week on April 23<sup>rd</sup> between 9am and 12 noon

Conservation District Week starts Sunday April 20<sup>th</sup>

Road Clean-Up May 7<sup>th</sup> 10 to 2 Garards Fort Road—will need to be changed due staff being out of the office.

West Greene FFA Banquet is May 2<sup>nd</sup> if anyone is interested in attending, please let Lisa know

#### **STAFF REPORTS**

Written reports were included in the meeting packets.

**Lindsay Kozlowski** – Ms. Kozlowski is on vacation.

**Zack Basinger** – Mr. Basinger had a call this morning with CDC and they have identified a new tick species, Southern Deer Tick.

Mr. Basinger has been instructed not handling any bird calls due to the bird flu at this time.

New intern, Mason McNett from last year starting date is May 12<sup>th</sup>, Tire Recycling Event is June 11<sup>th</sup> which is posted on social media and website. Ms. Snider is going to discuss MuniPay for the tire recycling event which would allow us to collect prepayments.

Ms. Trigger asked for more information regarding the Southern Deer Tick and Mr. Basinger explained that in this morning's meeting the CDC had only announced the near species, but he does expect to get more detailed information soon.

**Tiffany Stewart** – Ms. Stewart has been working with Alyssa Moore from Intermediate Unit 1 to get some feedback from the teachers in the county and how we can assist them and provide more environmental events.

Ms. Stewart attended the Open House at Waynesburg University's Alston House.

There is an update of the Jefferson Bridge Project that Ms. Snider will talk about later in the meeting.

**Dan Phillips** – Mr. Phillips stated that he has been doing a lot of trainings, NRCS Boot Camp and learned some of the engineering side of programs and some crop training. Then attended the ACAP Convention, met with Ryan Furrer to learn about DEP and with Becca from SCC and learned more about ACAP.

**Heather Yorko** – Ms. Yorko stated that she didn't have anything to add to her treasurer's report unless anyone had questions.

**Lisa Snider-** Ms. Snider wanted to update the board for Ms. Kozlowski, there are two crossings that are done for Dirt and Gravel Roads. The Leslie Road crossing is complete just waiting for the township to get a couple things finished. Quiet Dell's stream crossing is complete, just waiting for receipts from the townships to do the close out on those projects.

Ms. Kozlowski and Ms. Snider have been meeting with townships and have some project scheduled for the next round that will end in June.

Greene Township's full depth reclamation project is in the process of working on the actual chemical makeup of that road for the full depth reclamation. The township is preparing the bid package to go out before June and be able to work over the summer.

Ms. Snider has been busy with two workshops in a month's time.

Ms. Snider has a meeting schedule with the Judys to go over their ACAP receipts on Wednesday, the larger portions of their ACAP project is finished there are just a few small things they need to complete. The Judys have received a payment except the 30% holdback when the entire project is completed.

Two bid meeting for the Saurborn and Bellicini projects with three contracts showing up, we will find out soon how the bids come in.

Mr. Phillips put together take aways from the Farmers' Dinner that was distributed to the board for their review. Everyone expressed how great that they felt the Farmers' Dinner was and the turnout was amazing for the first event. Ms. Snider said that we need to start working in October to prepare for next year's Farmers' Roundtable Dinner.

## **OLD BUSINESS**

### **Jefferson Bridge Removal Update**

Ms. Snider stated that she believes that DEP is going to remove this bridge regardless they have homeowner permission or not. The landowner and her sister both passed away and its going through the Maryland Courts to determine who is the actual owner of the property. Ms. Snider and Ms. Stewart are going to organize a phone call between DEP and the landowner so they will be aware of what is going on. There are two or three large concrete holes under the bridge that is pulling water through and it a hazard to kayakers.

Ms. Snider sent the bid package over to the solicitor for review because the district will be a sponsor for this project so we can bid it out for DEP.

**2025 Updated Contact Information Sheet**-please complete and return to Ms. Yorke at your earliest convenience.

## **NEW BUSINESS**

### **Request for Assistance**

There were no requests for assistance.

### **Opening Short CD(s)**

Ms. Snider was not at the last meeting for the initial discussion. Mr. Bazzoli gathered information from three local bank on their short-term CDs, Community, First Federal and First National banks. Community Bank offers 5-month CD with minimum of \$2,500.00 with 3.47% return, First Federal offers 6 months at 4% and 3% at a year. First National offers 5 months minimum \$10,000.00 5 months 4.2%, 7 months at 4% and 13 months at 4%.

Ms. Snider explained that we have money market accounts that are receiving higher interest than any of the CDs that were discussed.

After discussion, it was determined that when the money market accounts interest drops, we will revisit the idea of doing a short-term CD(s).

Ms. Snider explained that she had Ms. Yorko talk to Community Bank about our new GRACE account which is also a money market account and they will charge us \$1 per check over the limit without any other penalty since most of the time we won't be writing that many on a normal basis.

#### **Cleaning of building prior to Greene County Fair**

Ms. Snider and Mr. Cowell stated that the building needs repaired or replaced, it's leaking. Mr. Cowell stated that he would reach out to Jim Morris to see what it would cost to put a new roof over this building which would allow it to be insulated and air conditioning added.

#### **Aerator Rental Agreement-ACTION**

Ms. Snider put the updated and changes to the Aerator rental agreements that was sent out in the meeting packets for review and asked if anyone had questions or felt that anything else needed changed before approval for use.

***A motion was made by Commissioner Edgreen to approve the Aerator rental agreements for use. Dave Shipman seconded. (Motion Passed)***

Mr. Cowell stated that he was hoping that the Aerators will be delivered before the next meeting and if they were he could bring one to the meeting to demonstrate if the county would be okay will taking it to the center on the track and maybe use it to aerator the barn floor before the fair.

Ms. Snider got permission to set up one of the aerators by the Conservation building for viewing at the fair.

#### **Envirothon Donations Approval**

Ms. Snider stated that we did receive the grant from the EQT/Community Foundation for Envirothon, adding resources and Sheetz is donating food and time.

EQT/Community Foundation - \$11,970.00

Sheetz-food and time

***A motion was made by Rebecca Trigger to approve Envirothon donations. Commissioner Edgreen seconded. (Motion Passed)***

#### **Dr. Midla**

Ms. Snider asked Dr. Midla home mailing address and calculated his mileage and tolls to be \$413.60 from his home in Lancaster. Ms. Snider left it up to the board how they wanted to thank Dr. Midla for speaking at our Farmers' Dinner.

After discussion, it was decided to purchase a \$250.00 gift card to Tractor Supply and sent in a Thank You card to Dr. Midla.

***A motion was made by Dave Shipman to get a \$250.00 Tractor Supply gift card for Dr. Midla. Dan Bazzoli seconded. (Motion Passed)***

#### **Farmers' Dinner**

Ms. Snider emailed the board about changing the \$20.00 per person to a \$10.00 per person charge for the Farmers' Dinner, but now needs a retroactive vote.

***A motion was made by Commissioner Edgreen to retroactively change the Farmers' Dinner cost from \$20.00 to \$10.00 per person. Rebecca Trigger seconded. (Motion***

*Passed)*

### **MuniciPay**

Ms. Snider stated that this is an online payment system, we need it for the Tire Recycling Event and would have been nice for the Farmers' Dinner. At the tire recycling events in the past people sign up, but don't remember to show up the day of the event and it doesn't matter to them because they aren't out any money. At the last recycling event so many people who signed up didn't show that we were left with an entire dumpster that was empty which would have cost us. Now you can only register if you pay ahead of time.

Costs for these online services are to the customer, \$1.50 for using your bank account numbers for an e-check or with debit or credit cards it's 2.65% with a \$2.00 minimum.

If someone doesn't want to pay online there is a paper form that they can print, complete and send in with a check or come into the office for the form and pay with cash or a check during business hours.

Ms. Snider explained that this application can also be used for permit payments, with the ability to designate what account money should be deposited and send a QuickBooks friendly statement for entry.

***A motion was made by Rebecca Trigger to approve entering an agreement with MuniciPay. Dan Bazzoli seconded. (Motion Passed)***

### **CONSERVATION DISTRICT OUTREACH**

Coloring and Poster Contest Judging

Conservation District Week Proclamation April 17<sup>th</sup> at 10 am Commissioners Meeting Room, 1<sup>st</sup> floor County Office Building

Ms. Snider also wanted to mention that Ms. Yorko will be setting up a time with Julie Gatrell after tax season is over to do some QuickBooks training so there will be an upcoming expense for that.

### **REPORTS FROM COOPERATING AGENCIES**

Ryan Furrer-DEP stated that DEP in getting back to in-person regional trainings, ours is in October and site has not been determined, but it will be in the south west region.

### **EXECUTIVE SESSION**

No Executive Session needed.

### **NEXT REGULAR MEETING**

The next regular meeting is May 20, 2025.

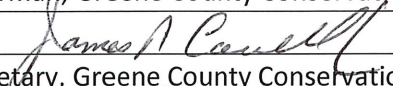
### **ADJOURNMENT**

***A motion was made by Dave Shipman to adjourn the meeting at 11:01 am. Rebecca Trigger seconded. (Motion Passed)***

Respectfully submitted,



Heather Yorke  
Fiscal Officer

<b><u>MEETING MINUTES CERTIFICATION</u></b>
We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Conservation District on <u>June 17, 2025</u>
Chairman, Greene County Conservation District

Secretary, Greene County Conservation District
