

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 8, 2025

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - On June 26, the township received a bank transfer (ACH) of \$466,736.58 for Act 13 Impact fee monies for 2024 drilling operations. This amount reflects a decrease of over last year's distribution (\$531,660.61) of \$64,924.03. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2025 per the Act 13 regulations.
 2. The Planning Board met on July 3rd and recommended two Lot Splits for approval by the Supervisors. They are listed on this agenda.
 3. Zoning Board: No meeting.
 4. Park Board: No meeting
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. BCO/Zoning Report
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum.
 2. Approval of Minutes – June 10, 2025 regular meeting.
 - B. Specific
 1. Personnel
 2. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2025

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 259,681.17	\$ 158,467.50	\$ 66,683.54	\$ 10,921.38
Revenues	26,707.14	44.11	2,575.21	1,246.11
Expenditures	<u>-28,515.04</u>	<u>-0.00</u>	<u>-200.00</u>	<u>-266.43</u>
Ending Balance	\$257,873.27	\$158,508.94	\$ 69,058.75	\$ 11,901.06

Impact Fee

Beginning Cash Balance	\$ 395,648.37
Revenues – Acct. Interest	1,100.27
Act 13 Allocation	466,736.58
Expenditures	<u>-5,373.33</u>
Available Cash Balance	\$ 858,111.89
Investments Held	<u>2,000,000.00</u>
Total Account Balance	\$ 2,858,111.89

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending June 30, 2025 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – June, 2025

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 28,834.35
Liquid Fuels Fund	6,942.95
Machinery Fund	200.00
Impact Fund	5,240.33
Fire Fund	<u>100.00</u>
Total Bills & Transfers for Approval	\$ 41,317.63

c. Renewal of Workers' Compensation Insurance Policy 2005-06

Recommended Action

Consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC

Health Benefits, Inc., through the Marthinsen and Salvitti Insurance Group at an annual premium of \$4,872, with an effective date of August 8, 2025. The new premium amount reflects a decrease of \$394 from the current premium amount.

d. Renewal of Package Insurance Policy – 2025-26

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$22,047.

Recommended Action

Consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$23,733 an increase of \$1,686, with an effective date of August 8, 2025. The change is due to the increased building values and an automatic 4% increase in property values due to inflation.

3. Operations, Buildings, Grounds & Highways

a. Purchase of Used Double Drum Roller

Recommended Action

Consider a motion to purchase a used 2014 Case DV26, 48" Double Drum 3-ton vibratory roller with 900 hours, from Black Diamond Equipment Rental for the quoted price of \$12,600 to replace the Ingersoll Rand roller that was purchased used in 2019 and is now in need of costly repairs. Bidding is not required for the purchase as the price is below the bidding requirement threshold.

4. Township Supervisors

a. Ordinances, Resolutions

1. Approval of Lot Split – Marilu Bailey and Zebulun McNett

Recommended Action

Pursuant to the review and recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Sewage Officer and Zoning Officer, consider a motion to approve a Lot Split of 15.7253 acres, identified as Tax

ID #24-05-109, conveyed by Deed between Marilu Bailey and Zebulun McNett, leaving residual acreage of 32.3306.

2. Approval of Lot Split – Scott Swarrow and Lloyd Blaker

Recommended Action

Pursuant to the review and recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Sewage Officer and Zoning Officer, consider a motion to approve a Lot Split of 24.2279 acres, identified as Tax ID #24-05-105.E, conveyed by Deed between Scott and Heidi Swarrow and Lloyd and Kimberly Blaker, leaving residual acreage of 47.7721.

VII. New Business

VIII. Information & Announcements

- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, August 12, 2025, 6:30 p.m.
 - Planning Board, Thursday, August 7, 2025 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment