



Greene County Conservation District

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GREENE COUNTY CONSERVATION DISTRICT REGULAR MEETING MINUTES July 15, 2025

CALL TO ORDER AND INTRODUCTION OF GUESTS

Mr. James A. Cowell, Jr. called the meeting to order at 10:01a.m. at the Greene County Fairgrounds Building 10, 107 Fairgrounds Road, Waynesburg, PA.

Those in attendance were as follows:

GREENE COUNTY CONSERVATION DISTRICT DIRECTORS

James A. Cowell, Jr.-Chairman; Greg Hopkins-Vice Chairman-via phone; Dan Bazzoli-Treasurer; Glodenna Halstead-Secretary; David Shipman- Director; Rebecca Trigger-Director. Associate Directors: Dominick Barbetta, George Scull, Becky Salosky, and Kevin White.

STAFF

Lisa Snider-District Director; Lindsay Kozlowski-District Manager; Zachary Basinger-Environmental Permitting Manager; Tiffany Stewart-Watershed Specialist; Daniel Phillip-Agricultural Conservation Specialist; Heather Yorke-Fiscal Officer.

GUESTS AND COOPERATING AGENCIES

Ryan Furrer-Regional District Rep Pennsylvania Department of Environmental Protection (PADEP); Justin Brackenrich-Penn State Agronomist; Calvin Livengood-NRCS.

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

*A motion was made by Dave Shipman to approve the June 17, 2025 meeting minutes.
Dan Bazzoli seconded. (Motion Passed)*

TREASURER'S REPORT

Ms. Yorke stated that she had written several checks since the meeting packets were mailed out. From the First Federal General Fund a check to the County in the amount of \$4,807.16 for county invoices, mileage checks to individuals in the amount of \$225.40, Envirothon donation directors' mileage check in the amount of \$504.00, Clarke for West Nile Virus supplies in the amount of \$364.00 and T & B Excavating, Inc. for all the Roll Off dumpsters and landfill disposal charges for Tire Recycling Event totaling \$3,590.24.

ACAP account check for quarterly mileage in the amount of \$829.50.

Chapter 102 account check for quarterly mileage in the amount of \$227.85.

Chapter 105 account check for quarterly mileage in the amount of \$82.60.

Dirt and Gravel Road account checks for quarterly mileage in the amount of \$128.45 and a final payment to Richhill Township for Raymer Road in the amount of \$14,103.57.

Low Volume Road account check for quarterly mileage in the amount of \$11.20.

GRACE account checks for two GRACE forestry participants totaling \$8,550.00.

A motion was made by Dan Bazzoli to approve the Treasurer's Report. Rebecca Trigger seconded. (Motion Passed)

REQUEST FOR ADDITIONAL AGENDA ITEMS

Ms. Snider requested that Annual Awards and Per Diem be added to the agenda for discussion.

A motion was made by Rebecca Trigger to add Annual Awards and Per Diem to the agenda under new business. Glodenna Halstead seconded. (Motion Passed)

CORRESPONDENCES AND UPCOMING EVENTS

2025-2026 REAP Application period – Applications available July 1. Applications are to be submitted after August 1, 2025. Information was emailed to board members July 7th by Ms. Snider to forward to anyone that board members feel might be interested. If anyone has any questions reach out to Mr. Phillips who will be learning about REAP as he goes with help from Ms. Stewart if needed.

PACD/SCC Joint Annual Conference, July 15-17, 2025 Seven Springs Mountain Resort. Ms. Snider is headed to the conference this afternoon.

STAFF REPORTS

Written reports were included in the meeting packets.

Lindsay Kozlowski – Ms. Kozlowski stated that she didn't have anything to add to her written report; Dirt and Gravel projects will be discussed later in the meeting.

Zack Basinger – Mr. Basinger stated that he didn't have much to add, he was out sick the end of June. West Nile and Tick updates, West Nile numbers are high, but still no positives, the lab in Harrisburg is behind on test for Ticks. Hopefully Mr. Basinger will have an update next month.

Tiffany Stewart – Ms. Stewart stated that she didn't have much to add; She is still waiting to hear back from attorneys about the Jefferson Bridge project, Ms. Stewart is working on the bid advertisement.

Dan Phillips – Mr. Phillips stated that he has finally been able to start collecting soil samples for GRACE. Saurborn and Bellicini ACAP projects are moving along with a preconstruction meeting next week.

Heather Yorko – Ms. Yorko stated that she didn't have anything to add to her treasurer's report unless anyone had questions.

Lisa Snider – Ms. Snider stated that there is a lot of ACAP funds available that needs to be contracted so if anyone knows of farmers that are interested encourage to reach out to the district and NRCS for larger projects due to the funding only being \$300,000 a year.

Mr. Phillips has been going to training so that he can develop grazing plans for farmers that will allow us to do smaller projects under ACAP.

OLD BUSINESS

Waynesburg University

Mr. Phillips stated that he had received an email stating that the university is working on developing educational programs for forest conservation. They are interested in using the GRACE program as model of how to create a forest conservation program and to understand the components evaluated in a forest conservation program.

Ms. Snider, Mr. Phillips and Russ Gibbs are meeting to discuss how to help the university to see if this is a program that we can assist the development of this pursuit.

Mr. Scull and Ms. Stewart attended the University's open house at the Aiston Farm that they are working on developing and there is another meeting soon.

Mr. Hopkins asked what Agricultural, Conservation and Environmental Science programs were offered at Waynesburg University, Ms. Stewart explained that they had Environmental Education Department that offers several Environmental programs and were looking to develop an Ag program in the future.

NEW BUSINESS

Request for Assistance

1. Robert Brown-Morris Township-102 Acres-Woodland Management

A motion was made by Dan Bazzoli to approve the eight farms listed requests for assistance. Rebecca Trigger seconded. (Motion Passed)

FY 2025-26 Salaries and Benefits Funding Requests-ACTION

Ms. Snider explained using the information sent in the meeting packet for last year and this year's projected data how the monies received from different programs is used to pay staff salaries and benefits and stated that she has three applicants that she working to get scheduled for interviews hoping that the Nutrient Management position.

A motion was made by Dave Shipman to approve FY 2025-2026 Salaries and Benefits Funding Requests. Dan Bazzoli seconded. (Motion Passed)

DGLVR 2025-26 Funding-ACTION

Ms. Snider stated that the QAB met this morning and they recommended that the board fund all four of the projects. Dave, George and Calvin are present to answer any questions from the board.

A motion was made by Rebecca Trigger to approve the four DGLVR projects recommended by the QAB. Glodenna Halstead seconded. (Motion Passed)

DGR Demonstration

In the meeting packet there is a JC Logging proposal for \$17,420 for a full depth reclamation demonstration for Creek Road, one mile of Creek Road will be pulverized and the township will come through and roll it out to set for winter then the company will come back and do a design mix for the road in the spring of 2026.

The demonstration project will allow the district to do outreach to the townships, nearby counties and cover the cost of the FDR. The QAB agreed to recommend a \$20,000 limit to fund all of the demonstration costs.

A motion was made by Rebecca Trigger to approve the Creek Road FDR Demonstration with a \$20,000 limit. Glodenna Halstead seconded. (Motion Passed)

Mr. Hopkins stated that he hoped that is demonstration program would encourage township that don't participate in DGLVR program in the future. Ms. Snider stated that at the State Conservation Commission meeting this week there are Dirt and Gravel Road discussions that could make changes that would encourage township to participate in the future.

Nominating Organizations

Ms. Snider had Ms. Yorko update the Nominating Organizations which has not been updated in several years. This is the list of organizations that Jeff Marshall sends letter to for board member recommendations every fall to fill vacancies and that can also be used to add additional associate

board members. Periodically this list needs to be reviewed and our current list hasn't been reviewed for several years. Ms. Snider encouraged board members to look the list over and think about any additional organizations that could be added or current ones that should be removed.

Mr. Furrer stated that some other counties have invited their nominating organization to their meeting and have had an open house just for nominating organizations and have a catered lunch just to promote understanding of the district's services, programs, etc. This allows the nominating organizations to suggest people that truly meet the needs of the conservation district.

County User Agreement Fair Building

Mr. Cowell stated that Wayne Lumber had the new building under roof and they were working on the sides if anyone wanted to drive passed when leaving the meeting. The building should be complete the end of this week beginning of next.

Ms. Snider stated that she had emailed the user agreement developed by the solicitor for the district and the county to the directors last week to review. Jeff Marshall confirmed that the building is covered by insurance, Ms. Snider added the new aerators along with the building.

A motion was made by Dan Bazzoli to approve the County User Agreement for the fair building. Glodenna Halstead seconded. (Motion Passed)

QuickBooks Training -Heather and Lindsay

Ms. Snider stated that she is nearing retirement and she would like to do some QuickBooks training. When Ms. Yorko reaches out for help no one can answer the questions so it would be good to do a group training with Ms. Yorko, Ms. Kozlowski & Ms. Snider. Ms. Snider would like to approval by the board to do this training this fall or winter when we are in the office more; the district is very busy.

Ms. Halstead suggested a gentleman from Hickory named PC Whip that can help out once we complete the basic QuickBooks training.

A motion was made by Greg Hopkins to approve QuickBooks training for Heather, Lindsay and Lisa. Rebecca Trigger seconded. (Motion Passed)

Annual Awards

Ms. Snider stated that she would like to get ahead with Forester and Farmer of the Year decided; Ms. Snider will organize a committee meeting at the end of August so that the decisions can be made and the drone photos of the farm taken timely.

Per Diem

Ms. Snider stated that there is a new policy for directors being paid per diem. This is something that would have to be discussed and decisions made with the county as to participation.

CONSERVATION DISTRICT OUTREACH

Greene County Fair

REPORTS FROM COOPERATING AGENCIES

Ryan Furrer-PADEP- attended the meeting but had to leave for another meeting.

Justin Brackenrich Penn State Extension-stated that he is still struggling to get into

Greene County to help farmers and asked that the district to please refer any questions to him. Mr. Brackenrich stated that there is a new secretary starting in a week or so at the extension office and will be in the office Tuesday through Thursday.

Calvin Livengood-NRCS stated that the district conservationist position is being posted internally. Ms. Snider asked the board to approve reimbursing Ms. Trigger for the PACD/SCC Annual Joint Conference in the amount of \$180.00.

A motion was made by Glodenna Halstead to approve reimbursing Ms. Trigger \$180.00 for the PACD/SCC Annual Joint Conference Basket. Dan Bazzoli seconded. (Motion Passed)

After discussion the decision was made to cancel the August 19, 2025 meeting.

EXECUTIVE SESSION

No Executive Session needed.

NEXT REGULAR MEETING

The next regular meeting is September 16, 2025.

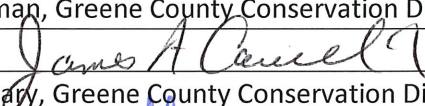
ADJOURNMENT

A motion was made by Dan Bazzoli to adjourn the meeting at 11:05am. Dave Shipman seconded. (Motion Passed)

Respectfully submitted,



Heather Yorko
Fiscal Officer

<u>MEETING MINUTES CERTIFICATION</u>
We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Conservation District on September 16, 2025.
Chairman, Greene County Conservation District

Secretary, Greene County Conservation District
