

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329

MEETING MINUTES

Walter Stout, Chairman, called the October 14, 2025 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman, township residents Jason Rosa, Dan Headlee and Stacy, Frank and Colton Stroman. Absent was Secretary Amy Beatty. The Roll Call was taken followed by the Pledge of Allegiance.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:
 - a. The township recently received a \$2,500 donation from Iron Senergy to be used for improvements to the township park.
 - b. The Greene County Association of Township Official's Annual Convention will be held on Thursday, October 23, 2025 at the Greene County Fairgrounds. All Supervisors and employees were encouraged to attend.
 - c. As required by Act 205 of 1984, the Chairman informed the Board of Supervisors that the township's 2026 minimum expected financial obligation for the pension plan will be \$23,760.
2. The Planning Board met on October 9, 2025 to consider a recommendation for three lot splits. The Board recommended the approval of all three requests.
3. Zoning Board: No meeting.
4. Park Board continues to plan and advertise for this year's Trunk or Treat activity. It will be held on October 25, 2025 from 2 pm to 4 pm at the park, weather permitting.
5. Roadmaster's Report: Mr. Hickman reported that the crew continues with the mowing of road banks along township roadways. They continue with lawn maintenance at park and shop while continuing to clean up and remove trees and limbs from township roads after storms. They also performed equipment and building maintenance in anticipation of the winter months.
6. Solicitor's Remarks: No remarks
7. BCO/Zoning Report: McMillen Engineering report was presented (see Minute Book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for approval of the Agenda, without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.
2. The Chairman asked the Board for approval of Minutes of the September 9, 2025 regular meeting. The motion was made by Charles Hickman and seconded by Walt Stout to approve the Minutes as presented, with no additions or corrections. All aye – motion carried.

B. Specific

1. Personnel

a. Elected Office, Appointed Boards & Contracted Personnel

1. Township Auditor Resignation – Connie Grimes

The Chairman asked the Board to consider a motion to accept the letter of resignation received from Connie R. Grimes, Township Auditor, effective September 23, 2025. Her term runs through December 31, 2025.

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

b. Township Employees

1. Resignations/Retirements/Furloughs/Appointments

a. Kasey Turner, Full-time Maintenance Employee

The Chairman asked the Board to consider a motion to employ Kasey Turner as a full-time Township Maintenance employee effective on October 20, 2025, for a 90-day probationary period, at an hourly rate of \$20.00. Upon the successful completion of said probationary period, he will be paid an hourly rate of \$21.25 for the remainder of the 2026 calendar year and shall be eligible for those employee benefits granted to full-time employees by policy #2024-1.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Business Operations

a. Approval of Treasurer's Report for period ending September 30, 2025

General

Liquid Fuels

Machinery

Fire Fund

Meeting Minutes

| | | | | |
|-------------------|-------------------|--------------------|------------------|---------------|
| Beginning Balance | \$ 199,936.99 | \$ 161,812.78 | \$ 69,457.02 | \$ 12,102.23 |
| Revenues | 37,205.29 | 19.65 | 131.42 | 63.20 |
| Expenditures | <u>-31,636.36</u> | <u>-121,341.44</u> | <u>-3,412.30</u> | <u>-50.00</u> |
| Ending Balance | \$ 205,502.92 | \$ 40,490.99 | \$ 66,176.17 | \$12,115.43 |

Impact Fee

| | |
|---------------------------|---------------------|
| Beginning Cash Balance | \$ 597,593.50 |
| Revenues – Acct. Interest | 1,407.52 |
| Expenditures | <u>-2,333.00</u> |
| Available Cash Balance | \$ 596,668.02 |
| Investments Held | <u>2,250,000.00</u> |
| Total Account Balance | \$ 2,846,668.02 |

The Chairman asked the Board to consider a motion to approve the Treasurer’s report for the period ending September 30, 2025 and direct that it be filed for audit.

The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – September, 2025

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

| | |
|--------------------------------------|-------------------|
| General Fund | \$ 33,519.55 |
| Liquid Fuels Fund | 121,341.44 |
| Machinery Fund | 3,412.30 |
| Fire Fund | 50.00 |
| Impact Fund | <u>191,695.05</u> |
| Total Bills & Transfers for Approval | \$ 350,018.34 |

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

3. Township Supervisors

a. Ordinances, Resolutions

1. Approval of Add-On Lot Split – James Connors et.al. to James Connors et.ux.

The Chairman asked the Board to consider a motion to approve an Add-On Lot Split of 17.599 acres, identified as Tax ID #24-04-120, conveyed by Deed between James, Charlotte, and Linda Conners to James and Charlotte Conners, pursuant to the review and recommendation of the Washington Township Planning Board, and having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Sewage Officer and the Zoning Officer.

The motion was made by Charles Hickman and seconded by Walt Stout to approve the James Conners Add-on Lot Split of 17.599 acres. All aye – motion carried.

2. Approval of Add-On Lot Split – James Conners et.al. to Linda Conners

The Chairman asked the Board to consider a motion to approve an Add-On Lot Split of 30.120 acres, identified as Tax ID #24-04-124A, conveyed by Deed between James, Charlotte, and Linda Conners to Linda D. Conners, pursuant to the review and recommendation of the Washington Township Planning Board, and having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Sewage Officer and Zoning Officer.

The motion was made by Charles Hickman and seconded by Walt Stout to approve the Linda Conners Add-on Lot Split of 30.120 acres. All aye – motion carried.

3. Approval of Lot Split – Patton et.al. to Stroman

The Chairman asked the Board to consider a motion to approve a Lot Split of 1.9999 acres, identified as Tax ID #24-03-113A, conveyed by Deed between Ernest D. Patton, Katlin J. Rhyner and Ian Nordeng and Colten Stroman, leaving residual acreage of 168.4051, pursuant to the review and recommendation of the Washington Township Planning Board, and having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Sewage Officer and Zoning Officer.

The motion was made by Charles Hickman and seconded by Walt Stout to approve the Stroman Lot Split of 1.9999 acres. All aye – motion carried.

b. Agreements

1. Heavy Hauling Agreement Renewals – Consol Pennsylvania Coal

The Chairman asked the Board to consider a motion to approve the renewal of one-year Heavy Hauling Agreements, with Consol Pennsylvania Coal Co for Pettit Road (T-409), Tower Road (T-411), Morris Road (T-414) and Brooks Hollow Road (T547) with an effective date of August 1, 2025 to July 31, 2026, for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

2. Heavy Hauling Agreement – Jericho Excavation, LLC.

The Chairman asked the Board to consider a motion to approve the renewal of a Heavy Hauling Agreement with Jericho Excavation, LLC., for Breakneck Road (T-404), with an effective date of October 1, 2025 to September 30, 2026 for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

VII. New Business. There was no new business brought forth for discussion.

VIII. Information & Announcements

- Fall Township Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, October 18th, 2025.
- Trunk or Treat for Township children will be from 2:00 until 4:00, Saturday, October 25th at the Park, (maintenance garage in case of inclement weather).
- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, November 11, 2025, 6:30 p.m.
 - Planning Board, Thursday, November 6, 2025 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions. There were no further comments received from those in attendance.

X. Adjournment: With nothing further for discussion, the meeting was adjourned at 6:50 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout _____ Chairman

s/Amy L. Beatty _____ Secretary/Treasurer