

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
December 9, 2025

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - a. We have received the most recent (YE 2024) Financial Statements/Annual Audit from the Waynesburg-Franklin Township Volunteer Fire Company. The report may be reviewed in the township office.
 - b. The Pennsylvania Supreme Court issued a recent decision confirming that under the requirements established by the PA Sunshine Act, a municipality can amend, with majority consensus, the agenda at a public meeting and take action on the amended items. This decision was in response to a case argued in Commonwealth Court which resulted in the Court removing the exception in the Sunshine Act which allows an item to be added to the agenda at a meeting and subsequently acted upon at said meeting.
 - c. We have received the following Certificates of Election from the Greene County Elections Office for the following individuals elected in the November 4th, 2025 General Election:

<u>Name</u>	<u>Office</u>	<u>Term/Expiring</u>
Troy Smith	Township Supervisor	6 years, 2031
Gwendolyn McCullough	Township Tax Collector	4 years, 2029
Roland Daniels	Township Auditor	6 years, 2031
Diane Headlee	Township Auditor	4 years, 2029
 - d. Mrs. Headlee has advised the township that she will respectfully decline the 4-year Auditor position to which she was elected, because she served as the Township Secretary-Treasurer in 2025 resulting in a conflict under Section 916 of the Township Code.
 2. The Planning Board did not meet on December 4th as there were no items on the meeting agenda.
 3. Zoning Board: No meeting.
 4. Park Board: No meeting

Meeting Agenda

5. Roadmaster's Report
6. Solicitor's Remarks
7. BCO/Zoning Report – McMillen Engineering

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum.
2. Approval of Minutes – November 11, 2025 Budget meeting and November 11, 2025 regular meeting.

B. Specific

1. Personnel

a. Elected Office, Appointed Boards & Contracted Personnel

1. Resignations/Appointments

a. Tim Neil, Sewage Enforcement Officer, Retirement

Recommended Action

Consider a motion to accept, with regret and best wishes, the letter of retirement received from long-time Township SEO, Timothy Neil, effective January 15, 2026. Tim has requested to remain as the Alternate SEO in cases of emergency or necessity.

b. Township Auditor Appointment – Connie Grimes

Recommended Action

Consider a motion to appoint Connie R. Grimes, as a Township Auditor, effective January 5, 2026 under the terms of Township Resolution #2 of 2025. In accordance with Section 407 of the Second Class Township Code, she will hold the office until the first Monday in January after the first municipal election occurring more than sixty days after the vacancy occurs, which will be in November, 2027.

c. Township Auditor Appointment – Jada Barchiesi

Recommended Action

Consider a motion to appoint Jadas Barchiesi as a Township Auditor, effective January 5, 2026, under the terms of Township Resolution #2 of 2025. In

accordance with Section 407 of the Second Class Township Code, she will hold the office until the first Monday in January after the first municipal election occurring more than sixty days after the vacancy occurs, which will be in November, 2027

2. Business Operations

a. Approval of Treasurer’s Report for period ending November 30, 2025

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$188,571.34	\$ 40,499.58	\$ 66,090.16	\$ 12,067.99
Revenues	23,831.50	7.76	229.90	115.27
Expenditures	<u>-27,316.90</u>	<u>-0.00</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 185,085.94	\$ 40,507.34	\$ 66,220.06	\$12,133.26

Impact Fee

Beginning Cash Balance	\$ 426,273.24
Revenues – Acct. Interest	792.84
Expenditures	<u>-20,020.88</u>
Available Cash Balance	\$ 407,045.20
Investments Held	<u>2,250,000.00</u>
Total Account Balance	\$ 2,657,045.20

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending November 30, 2025 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – November, 2025

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 27,902.15
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	<u>15,288.32</u>
Total Bills & Transfers for Approval	\$ 43,340.47

3. Operations, Buildings, Grounds & Highways

a. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the November 11, 2025 approval to advertise the used Ingersoll-Rand DD-24 Roller for sale on Municibid.com, the apparent “high” bid and bidder, was Brad Snyder, with a bid of \$3,600.00.

Recommended Action

Pursuant to the terms and conditions, consider a motion to reject the high bid of \$3,600.00 received on Municibid.com from Brad Snyder of Johnstown, PA, for the used Ingersoll-Rand DD-24 Roller.

4. Township Supervisors

a. Ordinances, Resolutions

1. Adoption of Resolution #3 of 2025 - Transfer of Funds – Impact to General

Recommended Action

Consider a motion to approve the following Resolution:

BE IT RESOLVED that \$150,000 be transferred to the General Fund from the Impact Fee Fund pursuant to the 2025 General Fund Budget as adopted on December 10, 2024.

2. Adoption of Resolution #4 of 2025 - Transfer of Funds - Fire Companies

Recommended Action

Consider a motion to approve the following Resolution:

BE IT RESOLVED that the 2025 contribution of \$10,900 be paid to the Waynesburg-Franklin Township Fire Company and to the Amwell Township Fire Company in the appropriate percentages (79% and 21% respectively) from the Fire Fund, pursuant to the agreements with those fire companies.

3. Adoption of Resolution #5 of 2025 - Approval of 2026 Final Budgets

Recommended Action

Consider a motion to approve the following Resolution:

BE IT RESOLVED that the 2026 Final Budgets be approved for the various township accounts, with minor changes to the proposed budgets which were approved at the budget workshop meeting on November 11, 2025. A copy of the full budget package is available from the Secretary/Treasurer and in the township office.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 724,100	\$ 506,775
Machinery Fund	85,350	34,700
Fire Fund	11,680	11,500
Liquid Fuels Fund	168,325	138,325

4. Adoption of Resolution #6 of 2025 – Tax Levies for 2026

Recommended Action

Consider a motion to approve the following Resolution:

BE IT RESOLVED that the following tax rates for the General, Machinery and Fire Funds be established for the year of 2026, with said rates for 2026 remaining the same as they were for 2025. In accordance with Sections 3205 and 3208 of the Second Class Township Code, the millage on each \$1,000 of assessed value, and the cents on each \$100 of assessed value are as follows:

<u>Fund</u>	<u>Millage/\$1000</u>	<u>Cents/\$100</u>
General	2.91	29.10
Machinery	0.50	5.00
Fire	<u>0.26</u>	<u>2.60</u>
Total	3.67 mills	36.70 cents

VII. New Business

VIII. Information & Announcements

- Upcoming Meetings
 - Supervisor’s Reorganization, Monday, January 5, 2026 at 6:00 pm
 - Township Auditors’ Reorganization, Tuesday, January 6, 2026 at 7:00 pm
 - Supervisor’s Regular Meeting, Wednesday, January 7, 2026 at 6:30 pm
 - Planning Board, Thursday, January 8, 2026 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.
- The shared West Dividing Ridge Road waterline project with Amwell Township and SPWA is expected to begin this month, with an anticipated duration of approximately 2 months, depending on weather conditions.

Meeting Agenda

- The Fall Clean-up Day that was held on Saturday, October 18th resulted in 13.9 tons of miscellaneous rubbish being deposited in three dumpsters.

IX. Public Comment/Questions

X. Adjournment