

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329

MEETING MINUTES

Walter Stout, Chairman, called the November 11, 2025 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman and Secretary/Treasurer, Amy Beatty. The Roll Call was taken followed by the Pledge of Allegiance.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- a. Pursuant to the action of the Board previously approved, the Impact Fee Fund Certificate of Deposit held at First National Bank which matured on October 15th, 2025 was reinvested for the same principal amount (\$1,000,000) in a six-month certificate of deposit at First National Bank paying 4.00% interest at maturity (April 15, 2026) in the amount of \$19,749.56.
 - b. The Board of Supervisors, on October 16 formally requested that PennDOT conduct a speed test in an attempt to have the speed limit lowered from 55 to 40 on the portion of Route 19 north of the south-bound interchange to the county line at the top of Dividing Ridge. The reasoning behind the request is that the speed limit is currently 40 mph northward from the Waynesburg Borough line to the said interchange and from the county line at Dividing Ridge north to Washington it is 45 mph. We see no rational for the increased limit of 55 from the 79 interchange to the Washington County line.
 - c. The township was notified of its estimated 2026 Liquid Fuels allocation in the amount of \$125,047.13. This is a decrease from the actual 2025 payment in Liquid Fuels funding which was \$129,830.46. Fortunately, but not guaranteed, the estimate is usually several thousand dollars less than the amount we will actually receive in March, 2026.
2. The Planning Board did not meet on November 6th as there were no items on the meeting agenda.
 3. Zoning Board: No meeting.
 4. Our Park Board members hosted a very successful Trunk or Treat activity on Saturday, October 25 at the township park. There were 12 decorated trunks and approximately 70 township children (and a few costumed adults) participated. The Supervisors are very appreciative of the Park Board members and their efforts to make this a much-anticipated and enjoyable event.
 5. Roadmaster's Report: Mr. Hickman reported that the crew mulched leaves and closed down the restrooms at the park in preparation of winter. They completed the Dirt and Gravel Grant drain project on Hemlock Road. They started blowing leaves

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from ditches and adding reflectors at culverts. They also performed equipment and building maintenance in anticipation of the winter months and snow removal.

6. Solicitor's Remarks: No remarks
7. BCO/Zoning Report: McMillen Engineering report was presented (see Minute Book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for approval of the Agenda, without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.
2. The Chairman asked the Board for approval of Minutes of the October 14, 2025 regular meeting. The motion was made by Troy Smith and seconded by Charles Hickman to approve the Minutes as presented, with no additions or corrections. All aye – motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending October 31, 2025

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 205,502.92	\$ 40,490.99	\$ 66,176.14	\$ 12,115.43
Revenues	14,381.92	8.59	14.02	2.56
Expenditures	<u>-31,313.50</u>	<u>-0.00</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 188,571.34	\$ 40,499.58	\$ 66,090.16	\$ 12,067.99

Impact Fee

Beginning Cash Balance	\$ 596,668.02
Revenues – Acct. Interest	932.42
CD Interest	20,595.45
Expenditures	<u>-191,922.65</u>
Available Cash Balance	\$ 426,273.24
Investments Held	<u>2,250,000.00</u>
Total Account Balance	\$ 2,676,273.24

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending October 30, 2025 and direct that it be filed for audit.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – October, 2025

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 29,778.28
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	<u>7,278.16</u>
Total Bills & Transfers for Approval	\$ 37,206.44

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

c. Acceptance of UPMC Group Health Plan – 2026

The Chairman asked the Board to consider a motion to approve and continue with the UPMC Gold PPO employee medical insurance plan for 2026 at the estimated monthly premium of \$3,490.86 which reflects an 7% decrease over the 2025 plan cost, bringing the annual total cost to \$41,890. As a part of the plan, the township will continue to contribute to an Employee Health Savings Account pursuant to township Resolution 5-2021.

The motion was made by Troy Smith and seconded by Walt Stout. All Aye – motion carried; however, Mr. Hickman abstained from voting on the motion as he is a participant in the benefit program.

d. Acceptance of United Concordia Dental Insurance Renewal Rates – 2026

The Chairman asked the Board to consider a motion to renew for 2026, the employee dental insurance plan with United Concordia for the estimated monthly premium of \$315.07, which reflects no increase in premium over the current 2025 rates.

The motion was made by Troy Smith and seconded by Walt Stout. All Aye – motion carried; however, Mr. Hickman abstained from voting on the motion as he is a participant in the benefit program.

e. Acceptance of UPMC Vision Insurance Renewal Rates – 2026

The Chairman asked the Board to consider a motion to renew the 2026 employee vision insurance plan with UPMC for the monthly premium of \$37.38 which reflects no increase in premium over the 2025 rates.

The motion was made by Troy Smith and seconded by Walt Stout. All Aye – motion carried.

2. Operations, Buildings, Grounds & Highways

a. Permission to Advertise Ingersoll-Rand Roller on Municibid

The Chairman asked the Board to consider a motion to authorize the Chairman to advertise for bids on Municibid for the sale of the used Ingersoll-Rand DD-24 Roller that was replaced in July.

The motion was made by Charles Hickman and seconded by Troy Smith. All Aye- motion carried.

3. Township Supervisors

a. Ordinances, Resolutions

1. Intent to Appoint CPA Firm – 2025 Audit

The Chairman asked the Board to consider a motion, pursuant to Section 917 of the Second Class Township Code, to advertise the intention of the Board of Supervisors to appoint a certified or competent public accountant or a firm of certified or competent public accountants to replace the elected Township Auditors to perform the 2025 fiscal year audit as required by the Township Code due to the recent resignation of one and the lack of any candidates in the most recent General Election to fill the other two Township Auditor positions.

The motion was made by Troy Smith and seconded by Charles Hickman. All Aye – motion carried.

b. Agreements

1. Heavy Hauling Agreement -CNX

The Chairman asked the Board to consider a motion to approve a one-year renewal of the Heavy Hauling Agreement with CNX, for Pisgah Ridge Road (T-502), with an effective date of October 1, 2025 to September 30, 2026 for a fee of \$300.00, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Act 13 Contribution to Waynesburg-Franklin Township VFC

The Chairman asked the Board to consider a motion to approve the request from the Waynesburg-Franklin Township Volunteer Fire Co. for \$15,000 in additional assistance for the fire company's on-going equipment replacement program. The payment would be made from the 2025 Impact Fee allocation and was included in the approved 2025-26 Act 13 Spending Plan.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

IV. New Business. There was no new business brought forth for discussion.

V. Information & Announcements

- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, December 9, 2025 at 6:30 p.m.
 - Planning Board, Thursday, December 4, 2025 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

VI. Public Comment/Questions. There were no further comments received from those in attendance.

VII. Adjournment: With nothing further for discussion, the meeting was adjourned at 6:55 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/Amy L. Beatty _____ Secretary/Treasurer