

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
August 11, 2026

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - a. After requesting bids from First National and Community Bank for a \$500,000 6-month Certificate of Deposit from this year's Act 13 allocation, First National was awarded the quote on July 15th, based on their bid of 3.75% with anticipated interest of \$9,246. Community Bank offered \$7,192 for a 5 month CD, and \$8,631 for one maturing in 6 months.
 - b. Pursuant to our request, we recently received a check for \$2,500 from Iron Senergy, which will be used toward equipment upkeep at the township park.
 2. The Planning Board did not meet in August as there were no items for consideration.
 3. Zoning Board: No meeting.
 4. Park Board: Will be having a meeting soon to begin planning for this year's Halloween Trunk or Treat activity.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. BCO/Zoning Report – McMillen Engineering
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum.
 2. Approval of Minutes – July 14, 2026 regular meeting.
 - B. Specific
 1. Personnel

2. Business Operations

a. Approval of Treasurer's Report for period ending July 31, 2026

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 297,086.62	\$ 163,396.37	\$ 78,668.59	\$ 12,427.13
Revenues	11,209.76	33.68	214.68	105.58
Expenditures	<u>-37,580.35</u>	<u>-7,974.41</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 270,716.03	\$ 155,455.64	\$ 78,783.27	\$ 12,482.71

Impact Fee

Beginning Cash Balance	\$ 984,244.53
Acct. Interest	1,330.57
Expenditures	-14,341.78
Purchase of Cert. of Deposit	<u>-500,000.00</u>
Available Cash Balance	\$ 471,233.32
Investments Held	<u>2,750,000.00</u>
Total Account Balance	\$ 3,221,233.32

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending July 31, 2026 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – July, 2026

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 55,290.11
Liquid Fuels Fund	4,354.07
Machinery Fund	5.205.00
Fire Fund	50.00
Impact Fund	<u>1,077.78</u>
Total Bills & Transfers for Approval	\$ 65,976.96

c. 2026-27 Impact Fund Spending Plan

As announced at the July meeting, the township received \$721,427.96 from the PA Act 13 Impact Fee. As required, attached is the township's spending plan for the funds.

Recommended Action

Consider a motion to approve the July 1, 2026 - June 30, 2027 Township Spending Plan, as shown on the attached, for the 2025 Impact Fee funding in the amount of \$721,427.96 which was received the end of June, 2026.

d. Renewal of Package Insurance Policy – 2026-27

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$25,080.

Recommended Action

Consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$27,008 an increase of \$1,928, with an effective date of August 8, 2026. The change is due to the increased building and equipment values and an automatic 4% increase in property values due to inflation.

3. Operations, Buildings, Grounds & Highways

a. Quote to Refurbish and Rebuild the MoTrim Boom Mower

The township's boom mower which is installed on the Case MX-110 tractor was purchased in 2020 and is in need of rebuilding. We requested a quote from MoTrim Inc., from where we originally purchased the mower. The cost of the work would be paid from the Impact Fee account.

Recommended Action

Consider a motion to accept the quote of \$46,193.05 received from MoTrim Inc., for the labor and materials to rebuild the township's boom mower including a new 60" head with motor, replacement of the inner and outer arms, all hoses, cylinders, links, fittings, oil and filters, including a one (1) year warranty. MoTrim estimated the cost of a new unit would be between \$70,000 and \$75,000, and would come with the same one-year warranty.

b. Opening of Bids – Locust Drive and Constance Road Flex-base Paving Project

Recommended Action

Consider a motion to acknowledge receipt of the following bids for the Locust Drive and Constance Road Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:30 am, Thursday, August 6, 2026 for the labor, material, and equipment necessary to complete the paving on the entire length of both roadways for an approximate total distance of 8,200 feet. Two bids (w/Bid Bond) were received for the project.

<u>Bidder</u>	<u>Unit Price/ton</u>	<u>Total Bid Amount</u>
Russell Standard Corp.	\$147.50	\$ 199,125.00
Youngblood Paving Inc.	\$150.70	\$ 203,445.00

c. Awarding of Bid – Flex Base Paving – Locust Drive and Constance Road

Recommended Action

Having met the specifications and based on the past performance of the contractor, consider a motion to award the contract for the labor, material, and equipment necessary to complete the Flex Base paving on Locust Drive and Constance Road for an approximate combined total distance of 8,200 feet, to Russell Standard Corporation, at their low bid of \$147.50 per ton, for an approximate total cost of \$199,125.00. The project will be paid for from the 2026-27 Impact Fee appropriation.

4. Township Supervisors

VII. New Business

VIII. Information & Announcements

- Seal coating of various township roads was completed on Friday, July 31st by our contractor, Youngblood Paving., They were on site for two days.
- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, September 8, 2026, 6:30 p.m.
 - Planning Board, Thursday, September 3, 2026 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment