WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
112 Municipal Lane
Prosperity, PA 15329

July 14, 2026

MEETING MINUTES

Walter Stout, Chairman, called the July 14, 2026 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman. Secretary/Treasurer Amy Beatty, Kim Turnley representative for Turnley Robertson & Associates, and township residents Ken Headlee and Dan Headlee. The Roll Call was taken followed by the Pledge of Allegiance.

I. Requests to Address the Board/Public Comment

Kim Turnley a representative from Turnley Robertson Associates, the CPA firm that was hired to perform the required examination of the various township financial accounts for fiscal year ending December 31, 2025, presented its findings and final report. Kim mentioned that there were no significant findings to report and thanked Amy for her assistance in getting the requested information to the Auditors in order to complete their report.

II. Correspondence and Reports

1. On June 29, the township received a bank transfer (ACH) $721,427.96 for Act 13 Impact fee monies for 2025 drilling operations. This amount reflects an increase of over last year's distribution ($466,736.58) of $254,691. A spending plan for the Impact Fee Fund will be prepared and presented for approval in August 2026 per the Act 13 regulations.

2. The Planning Board did not meet on July 2nd as there were no items on the agenda for consideration.

3. Zoning Board: No meeting.

4. Park Board: No meeting.

5. Roadmaster's Report: Mr. Hickman reported that the crews have gotten the selected roads prepared for tar and chip by replacing culverts and filling potholes. They also continue to remove trees and limbs from roads as needed. They have been busy mowing grass at the park and office, and they continue to perform equipment and building maintenance whenever necessary.

6. Solicitor's Remarks: No remarks

7. BCO/Zoning Report: McMillen Engineering report was presented (see Minute Book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for approval of the Agenda, without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. The Chairman asked the Board for approval of the Minutes of the June 9, 2026 regular meeting. The motion was made by Charles Hickman and seconded by Walt Stout to approve the Minutes as presented, with no additions or corrections. All aye – motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2026

	General	Liquid Fuels	Machinery	Fire Fund
Beginning Balance	$ 315,446.51	$ 166,378.25	$ 79,895.94	$ 11,509.68
Revenues	29,585.79	36.28	1,872.65	967.45
Expenditures	-47,945.68	-3,018.16	-100.00	-50.00
Ending Balance	$ 297,086.62	$ 163,396.37	$ 78,668.59	$ 12,427.13

Impact Fee

Beginning Cash Balance	$ 275,773.73
Acct. Interest	591.18
2026 Act 13 Allocation	721,427.96
Expenditures	-13,548.34
Available Cash Balance	984,244.53
Investments Held	2,250,000.00
Total Account Balance	$ 3,234,244.53

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending June 30, 2026 and direct that it be filed for audit.

The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – June, 2026

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	$ 50,104.30
Liquid Fuels Fund	8,843.84
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	26,812.34
Total Bills & Transfers for Approval	$ 85,910.48

The motion to approve the payment of the bills was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

c. Renewal of Workers' Compensation Insurance Policy 2026-27

The Chairman asked the Board to consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Health Benefits, Inc., through the Marthinsen and Salviti Insurance Group at an annual premium of $4,888, with an effective date of August 8, 2026. The new premium amount reflects an increase of $16 from the current premium amount. The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

d. Renewal of Package Insurance Policy – 2026-07

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was $23,733. The renewal premium is not yet available and will need final approval at the August 11, 2026 meeting.

In order to maintain coverage effective on August 8, 2026, the Chairman asked the Board to consider a motion to give the Chairman the authority to approve the renewal premium for the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, with an effective date of August 8, 2026, with final consideration to be taken at the August 11, 2026 meeting. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried

2. Township Supervisors

a. Ordinances, Resolutions, Policies

1. Acknowledgement of Receipt of Required Documents- Springfield Hardwood Products, Inc.

The Chairman asked the Board to acknowledge receipt of the following documents from Springfield Hardwood Products, Inc of Mercer, PA as required by Timbering Ordinance #1 2021:

a. Erosion & Sediment Plan
b. One (1) Heavy Hauling Agreement (Pettit Road)

c. $3,000 payment to be held in Escrow

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Agreements

1. Heavy Hauling Agreement Renewals – Consol Pennsylvania Coal

The Chairman asked the Board to approve the one-year renewal of Heavy Hauling Agreements, dated August 1, 2026 with Consol Pennsylvania Coal for the following township roads: Pettit Road (T-409), Morris Road (T-414), Tower Road (T-411), and Brooks Hollow Road (T-547) for a fee of $300.00 per roadway, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

2. Heavy Hauling Agreement Renewals – Springfield Hardwood Products, Inc

The Chairman asked the Board to approve of Heavy Hauling Agreement, dated June 1, 2026 to May 31, 2027 with Springfield Hardwood Products for the following township roads: Pettit Run Road (T-409) for a fee of $300.00, pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

VII. New Business

The Supervisors had a brief discussion regarding upcoming projects utilizing Act 13 funds, including Flex Base paving, a 2026-27 waterline project(s), and vehicle upgrades.

IV. Information & Announcements

- Upcoming Meetings

  - Supervisor's Regular Meeting, Tuesday, August 11, 2026 at 6:30 pm
  - Planning Board, Thursday, August 6, 2026 at 7:30 p.m.
  - Zoning Hearing Board and Park Board meets as needed.

V. Adjournment: With nothing further for discussion, the meeting was adjourned at 7:06 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout __________ Chairman

s/Amy L. Beatty __________ Secretary/Treasurer