

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329

August 11, 2026

MEETING MINUTES

Walter Stout, Chairman, called the August 11, 2026 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman and Secretary/Treasurer Amy Beatty. The Roll Call was taken followed by the Pledge of Allegiance.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- a. After requesting bids from First National and Community Bank for a \$500,000 six-month Certificate of Deposit from this year's Act 13 allocation, First National was awarded the quote on July 15th, based on their bid of 3.75% with anticipated interest of \$9,246. Community Bank offered \$7,192 for a 5 month CD, and \$8,631 for one maturing in 6 months.
- b. Pursuant to our request, we recently received a check for \$2,500 from Iron Senergy, which will be used toward equipment upkeep at the township park.

2. The Planning Board did not meet in August as there were no items on the agenda for consideration.

3. Zoning Board: No meeting.

4. Park Board: No meeting. They will be having a meeting soon to begin planning for this year's Halloween Trunk and Treat activity.

5. Roadmaster's Report: Mr. Hickman reported that they have installed catch box riser and put stone in ditch on Dividing Ridge Road. The gravel roads remaining in the township have all been drug and rolled. The crew continues to remove trees and limbs from roads as needed. They have been busy mowing grass at the park and office, and they continue to perform equipment and building maintenance whenever necessary. The seal coating (tar/chip) of select roads has been completed by our contractor, Youngblood Paving. Mr. Hickman stated that Youngblood again did an excellent job.

6. Solicitor's Remarks: No remarks

7. BCO/Zoning Report: McMillen Engineering report was presented (see Minute Book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for approval of the Agenda, without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.
2. The Chairman asked the Board for approval of the Minutes of the July 14, 2026 regular meeting. The motion was made by Charles Hickman and seconded by Walt Stout to approve the Minutes as presented, with no additions or corrections. All aye – motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2026

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 297,086.62	\$ 163,396.37	\$ 78,668.59	\$ 12,427.13
Revenues	11,209.76	33.68	214.68	105.58
Expenditures	<u>-37,580.35</u>	<u>-7,974.41</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 270,716.03	\$ 155,455.64	\$ 78,783.27	\$ 12,482.71

Impact Fee

Beginning Cash Balance	\$ 984,244.53
Acct. Interest	1,330.57
Expenditures	-14,341.78
Purchase of Cert. of Deposit	<u>-500,000.00</u>
Available Cash Balance	471,233.32
Investments Held	<u>2,750,000.00</u>
Total Account Balance	\$ 3,221,233.32

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending July 31, 2026 and direct that it be filed for audit.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – July, 2026

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 55,290.11
Liquid Fuels Fund	4,354.07
Machinery Fund	5,205.00
Fire Fund	50.00
Impact Fund	<u>1,077.78</u>

Total Bills & Transfers for Approval \$ 65,976.96

The motion to approve the payment of the bills was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

c. 2026-27 Impact Fund Spending Plan

The Chairman asked the Board to consider a motion to approve the July 1, 2026- June 30, 2027 Act 13 Township Spending Plan, (see Minute Book file for copy), for the 2025 Impact Fee funding in the amount of \$721,427.96 which was received in June 2026. The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

d. Renewal of Package Insurance Policy – 2026-07

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$25,080.

The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$27,008 an increase of \$1,928, with an effective date of August 8, 2026. The change is due to the increased building and equipment values and an automatic 4% increase in property values due to inflation. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried

2. Operations, Buildings, Grounds & Highways

a. Quote to Refurbish and Rebuild the MoTrim Boom Mower

The township's boom mower which is installed on the Case MX-110 tractor was purchased in 2020 and is in need of rebuilding. We requested a quote from MoTrim Inc., from where we originally purchased the mower. The cost of the work would be paid from the Impact Fee account.

The Chairman asked the Board to approve the quote of \$46,193.05 received from MoTrim Inc., for the labor and materials to rebuild and refurbish the township's boom mower including a new 60" head with motor, replacement of the inner and outer arms, all hoses, cylinders, links, fittings, oil and filters, including a one (1) year warranty. MoTrim estimated the cost of a new unit would be between \$70,000 and \$75,000, and would come with the same one-year warranty.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Opening of Bids – Locust Drive and Constance Road Flex-Base Paving Project

The Chairman asked the Board to acknowledge receipt of the following bids for the Locust Drive and Constance Road Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:30 am, Thursday, August 6, 2026 for the labor, material, and equipment necessary to complete the paving on the entire length of both roadways for an approximate total distance of 8,200 feet. Two bids (w/Bid Bond) were received for the project.

<u>Bidder</u>	<u>Unit Price/Ton</u>	<u>Total Bid Amount</u>
Russell Standar Corp	\$147.50	\$199,125.00
Youngblood Paving Inc.	\$150.70	\$203,445.00

The motion was made by Charles Hickman and seconded by Walt Stout. All aye – motion carried.

b. Awarding of Bid – Flex-base Paving - Locust Drive and Constance Road

Having met the specifications and based on the past performance of the contractor, the Chairman asked the Board to award the contract for the labor, material, and equipment necessary to complete the Flex Base paving on Locust Drive and Constance Road for the approximate combined total distance of 8,200 feet, to Russell Standard Corporation, at their low bid of \$147.50 per ton, for an approximate total cost of \$199,125.00. The project will be paid for from the 2026-27 Impact Fee appropriation.

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

IV. New Business

Fall Clean Up day is scheduled for Friday and Saturday, October 16th and 17th from 8 am to 2 pm.

V. Information & Announcements

- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, September 8, 2026 at 6:30 pm
 - Planning Board, Thursday, September 3, 2026 at 7:30 p.m.
 - Zoning Hearing Board and Park Board meets as needed.

Meeting Minutes

VI. Adjournment:

With nothing further for discussion, the meeting was adjourned at 6:52 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

/s/Walter S. Stout Chairman

/s/Amy. L. Beatty Secretary/Treasurer